

Sprint WOC 2022 Role Description– Training Coordinator

This is a voluntary role

Responsible to: Athlete Services Director (Elizabeth Furness)

The main role of Training Coordinator is to organise training opportunities for prospective WOC2022 athletes (that might be individuals/small groups as well as the larger, more formally organised squads) in the build-up to WOC 2022.

The Training Co-ordinator is not a member of the Organising Committee (WOCOC) but is required to submit reports to Elizabeth Furness ahead of Organising Committee meetings.

Specific tasks include:

- liaise with clubs, SOA and WOC2022 Technical Director to identify available training areas and collate information; obtain permission if necessary
- receive requests for access to training areas; advise appropriately
- be involved in the provision of Training Camps 1,2,3 (level of involvement will vary depending on who is organising)
- register each day/area of training on BOF system
- organise map printing and supply to squad **OR** issue PDF or OCAD file, on receipt of appropriate agreement for use (previous templates available)
- raise invoices and ensure payment is received; ensure copyright payments are passed on to clubs/SOA;
- report participation figures on BOF system
- report participation figures/length of stay etc. to WOC2022 Organising Committee (WOCOC)

Duration/frequency:

- the Training Co-ordinator will be increasingly active from date of appointment until immediately before WOC 2022
- some work will be focussed around specific training camps /events and the weeks immediately before WOC
- ad hoc requests might arrive at any time

Knowledge/skills/attributes required:

- understanding of Elite-level training requirements for orienteering
- awareness of club structure and how map copyright works
- awareness of Scottish Outdoor Access Code and sensitivity of some areas
- use of Condes for course planning