

**Minutes of the EGM of Scottish Orienteering held on 25th of September, Virtual meeting on Zoom platform. The meeting started at 7.30pm.**

## 1) Welcome and apologies

**Present:** Anne Hickling , Richard Oxlade , Fiona Keir , Ben Hartman , Ade Chapman, Bridget Khursheed , Tim O'Donoghue , Liz Orr, Carole Chapman, David Esson, Lynne walker, Crawford Lindsay, Sally Lindsay, Roger Scrutton, John Tullie, Colin Matheson, Robin Strain, Steve Scott, Katherine Ivory, Hilary Quick, Lindsey Knox, Judy Bell, Derek Kennedy, Davie W, Fran Loots, Denise Martin

**Apologies** registered from Terry O'Brien, Fran Britain and Jen Leonard

**Registered Proxy votes received: 6**

## 2) SOA Development Team Update by Sarah Dunn

Sarah presented the ongoing work and development which has been undertaken following on from the Club Get Together (February in Dunkeld). The Development plan for 2020 was subject to substantial changes due to COVID, the priority remains supporting clubs and members.

Support has taken many different forms during lockdown and in our current position including:

- Ongoing support clubs and continued communication
- Webinars and online learning for event officials (event safety workshops, planners development and Covid officer training and support with Q&A follow up)
- Engagement of junior members of clubs - Jamie Stevenson Alternative event
- [Daily puzzles](#)
- Re-writing coaching materials and the ongoing development of tutor workforce to deliver training for teachers, Active Schools and coaches remotely/or combination of remote & in person delivery.
- Launch of [Club Toolkit](#)

### Maprun app

This has been successfully rolled out to allow own time, social distance orienteering. Three workshops were provided at the outset and has been adopted by many clubs. There are now over 250 courses in Scotland [available](#)

### Course and Resource Development

There has been a revamp of the Event Safety Workshop and the Introduction to Orienteering material. Further development of the SQCO level 2 coaching materials, and Let's Get Started Orienteering on YouTube which has proved extremely popular.

### Ongoing Training

- Event Safety Workshop
- Event Safety Tutor training
- Planning workshops
- MapRun F workshops

- Online Introduction to Orienteering

### Ongoing and growing School support

Sarah described a massive increase of interest in this area, with many Local Authorities and Active Schools requests for support. This has involved the delivery of modular online units as well as the development and delivery of new resources in response to demands from senior school with a need for more challenging experiences and use of technology. This area of development is seen as an opportunity to capitalize on interest with hopefully and knock on effect in future to clubs.

### Club Toolkit

Designed in response to clubs requests for a resource to support operational activities. Now available on SOA website which is offering a dynamic platform allowing club feedback from users and adaption as required.

### Looking ahead

- Capitalize on school involvement
- Develop on line delivery capacity
- Support clubs getting back to orienteering
- Re-evaluate development projects

### Questions and Answers

Roger Scrutton praised the ongoing work in this area and asked how this can be capitalized upon, in particular how school involvement can be transferred into clubs, and commented that clubs with associated development officers increased membership.

Answer:

Not fully formulated but Zoom is allowing all interested parties to come together at outset and this is hoped to drive forward to effectively increase clubs. This remains on ongoing area of work for the clubs and RDO to work together.

### 3) Minutes of AGM were approved

### 4) Presidents address by Richard Oxlade

Richard commented on a particularly interesting and unusual year and gave thanks to Roger Scrutton and recently resigned SOA board members Nick Barr, Keith Roberts, Claire Ward and Pamela Carvell. Richard welcomed new board members Ade Chapman, Bridget Khursheed, and Tim O'Donoghue and feels that an effective team is in place, although with gaps to fill.

Richard thanked the development team and Fiona Keir for her efforts with sportscotland and the Scottish Government through this difficult time and the complex background effort that this has required. Richard also thanked the patience of Colin Matheson and Fran Britain furloughed members of staff. Richard also thanked volunteers for their works Sally Lindsay for Trophies Co-ordinator, Tim in coaching, Paul Caban who has been 16 years the Fixture Secretary, Trevor Hoey and Pat Squire for their volunteering roles in Scottish Orienteering.

Richard described ongoing developments in increasing the diversity of volunteers for key roles such as planners and controllers and thanked Ade Chapman for his role in progressing this area. With new Controller Advocate, Rob Hickling and Planner Advocate, Lynne Walker now taking up the reins to further develop our planners and controllers.

Richard highlighted particular success for Grace Molloy and Megan Keith for the impressive performance in the GB team. We are also pleased with the continued strengthening of relationships with sportscotland. Sportscotland's commitment to continue to support Scottish orienteering over the next 4 years is highly valued as this underpins our sports development.

Looking ahead the SOA will continue to liaise with sportscotland and Scottish Government to ensure the safe return of orienteering within health and safety considerations. Looking towards 2021 we hope to see that events and fixtures return including the 6 Days. Despite ongoing difficulties this continues to be planned for August 2021, as do the development plans around WOC 2024.

## 5) Finance by Ben Hartman

### a. Approval of 2019 accounts

Proposed Roger Scrutton seconded Hilary Quick.

### b. Elect independent assessor

Ben Hartman put forward SOA continued use of Brian Miller. This was proposed by Colin Matheson and seconded Lindsey Knox.

### c. Fees and levies

Voting was conducted by an online confidential poll. 6 proxy votes were submitted prior to the meeting and added to the votes during the evening.

EGM attendees and proxy votes unanimously agreed with proposal to maintain current SOA adult and Junior fees of £10 and £2. It was agreed to raise student SOA membership fee in line with juniors to £2. 32 votes agreed to Proposal 1 and proposal 2.

ACTION: FK to inform SiEntries and BOF of new membership fees for SOA members for 2021 ahead of 31<sup>st</sup> October 2020.

## 6) New Board positions

EGM attendees were asked to vote on the uncontested positions of:

President	Richard Oxlade
Development	Anne Hickling
Operations	Ade Chapman
Communications and Marketing	Bridget Khursheed
Health and Safety	Tim O'Donoghue

Voting was conducted by an online confidential poll. 6 proxy votes were submitted prior to the meeting and added to the votes during the evening. EGM attendees and proxy votes unanimously agreed with 32 votes agreeing to the Director appointments.

Fiona Keir concluded the meeting requesting for all members and clubs to be aware of vacant Director positions on the Board, and urges anyone interested to get in touch as soon as

possible. The vacant positions are Performance, Welfare and an Independent Director. It was also confirmed that Bridget Khursheed has absorbed marketing into her communications role.

This concluded the EGM business

**AOB.**

Roger Scrutton asked how critical the 6 days income was for SOA finances?

Ben Hartman replied that there is a prudent reserve and that if the 6 days did not happen in 2021 it would roll over to 2023.

Tim O'Donoghue told the attendees of an update to the COVID form used by club COVID officers which allows participants to report information to assist with Test & Protect.