



22nd June 2019 held at Bo'Ness Academy, 1.30-2.30pm as part of Sprint Scotland weekend.

Present: Anne Hickling (AH), Pauline McAdam (PM), Rona Lindsay, Roger Scrutton, Stephen Moffatt (SM), Terry O'Brien BEM, Richard Oxlade (RO), Colin Matheson, Lorna Eades, Brad Connor, Mark Kassyk, Steve Scott, Blair Young, Lorna Young, Christine Patterson, Jane Carcas, Max Carcas, Rachel Kirkland, Alistair Lessells, Janet Clark, Paul Hammond, Les Dalgleish, Sarah Dunn, David Esson, Lynne Walker, Jan Kersel, Robert Philip, Denise Martin, Andrew Campbell, Keith Roberts (KR), Eleanor Pyrah, Ian Pyrah, Ian McCubbin, Roger Goddard, Dawn Goddard, Carole Chapman, Adrian Chapman, Lindsey Knox, Rhona Frazer, Margaret Dalgleish.

Minutes: Fiona Keir (SOA COO)

*Board members present are indicated by their initial in brackets

Apologies: Hilary Quick (BASOC), Alison Lunn (sportscotland), Nick Barr, Anne Thom (ESOC), Liz Fraser (Tayside Orienteers), Paul Frost (BASOC), Sally Lindsay (ESOC), Crawford Lindsay (ESOC)

Agenda Item 3: Sarah Dunn (National Development Manager/RDO North) presented on some of Scottish Orienteering's achievements in 2018 and an update to SOA Development activity and team staffing structure given changes to personnel in the last year.

Agenda Item 1: RO welcomed everyone and set the landscape in which our AGM is taking place as we come to the end of our 4-year agreement with sportscotland. RO commented on the peaks in orienteering participation at certain ages - around 13 years old and retirement level - and highlighted the challenges this is likely to create for the sport in future. He also mentioned the feedback received from the recent finance survey, and how it featured the full spectrum of responses, from "orienteering is too expensive" through to "orienteering is too cheap".

RO commented on the importance of valuing our volunteers in the sport at all levels. As a result of recent communications, RO said that he would not stand for President but would (in the absence of other nominations) remain in the position of President in an 'acting' capacity.

Agenda Item 4: FK requested EGM minutes to be approved. Clarification was sought on the insurance cover provided to events and the need for BOF membership. FK confirmed all club secretaries received an email outlining roles and responsibilities which required British Orienteering membership, namely Organiser, Planner and Controller. All other positions are at the discretion of the event organiser and the person who signs off the risk assessment. Positions which require decision making which could result in accident or injury as a result of their decision should be British Orienteering members.

ACTION: Request that information on insurance be more widely circulated beyond secretaries. FK to ensure a note on website is added.

A question was raised about why SOA does not provide event insurance? It was noted that the SOA has insurance to cover participation of SOA only members and SOA employees. This is provided at a reasonable cost on the basis that most members are covered by British Orienteering insurance which requires adherence to British Orienteering rules and procedures. Separate SOA event insurance would require SOA rules and procedures (which don't currently exist) or a change to the British Orienteering rules. The board has prioritised the need to get clarity about the existing situation but plans to look at alternative arrangements.

Agenda Item 5: FK confirmed the voting procedure and welcomed any comments from the Director's reports. Only comment made on AGM Booklet and Director's reports was a 'thank you for a comprehensive report'.

Agenda Item 6: Ben Hartman (SOA Finance Director) gave a comprehensive breakdown of our financial position. Our 2018 accounts are currently with the Independent Examiner and unfortunately were not available prior to the AGM.

ACTION: An EGM will be held prior to end of September to present the final accounts for 2018 to the members for approval. Date to be announced as soon as possible.

Agenda Items 8 & 9:

Proposal 1 - FK clarified SOA Junior Membership is currently free of charge however SOA do incur an administrative cost for processing junior member applications. No questions were raised.

Proposal 2 - FK clarified the proposed increase of £2 would take senior annual membership from £8 to £10.

A question was raised about family membership. SOA do not currently offer family membership but British Orienteering do. The membership options approved at 2018 AGM have not been launched due to staffing changes and administrative capacity. It is still planned to offer the Youth Leader one-year free membership to those undertaking the IntrO course.

A question was raised about British Orienteering and SOA membership figures? FK responded that on 31st October 2018 there were a total of 1920 members; approximately 500 of those were SOA only members with a large percentage of those being juniors. FK further commented that the balance of membership may change this year as we have seen more SOA only members join in the first half of the calendar year.

Proposal 3 - A question was raised if we can amend the language in proposal 3? Due to proxy voting we are not able to have suggestions from the floor on proposal changes because all members are entitled to vote on the proposals. There was some discussion about whether the 10% levy applies to the event surplus, event entry fees in advance or all the different event entry fees taking into account colour coding and late entry fees.

A question was raised about the way forward if the proposal failed to pass and whether there would be another opportunity to vote on the levy rates for 2020? Since this was not presented in the AGM booklet, it was stated that any such proposal would have to be considered at an EGM.

ACTION: Consider putting proposal for levy fee rate for 2020 to EGM

Proposal 4 - Proposal has been removed on the request of Hilary Quick. No voting will take place on this proposal.

Proposal 5 - No questions were raised.

Proposal 6 - RO had decided not to stand for the position of President. RO called to the floor to ask if anyone wishes to stand for this position. RO has agreed to maintain current duties of 'acting President' until a suitable candidate can be found and following the completion of the creation of the new strategy for 2020-2024. No voting took place on this proposal.

Proposal 7 - No questions were raised.

Those present were asked to complete their voting forms.

Outcome of Proposals voted on:

No	Description	For	Against	Result
1	Proposal for increase in Junior SOA fees (ref: Appendix 2)	61	12	Approved
2	Proposal for increase in Senior SOA Membership fees (Ref: Appendix 2)	68	4	Approved
3	Proposal for 10% of entry fees to be levied to all events (Ref: Appendix 2)	48	52	Not Approved
4	Proposal for Lifetime Membership: Hilary Quick (Ref: Appendix 3)	Withdrawn		
5	That Anne Hickling be formally appointed as Chair (Ref: Appendix 4)	73	1	Approved
6	That Richard Oxlade be formally appointed as President (Ref: Appendix 4)	Withdrawn		
7	That Claire Wood be formally appointed as Performance Director (Ref: Appendix 4)	73	0	Approved

Agenda Item 10:

RO presented the 2019 President's Medal Award to Jon Musgrave (MAROC) for his outstanding achievement to Scottish Orienteering as outlined in the nomination received from one of the members:

"I nominate Jon Musgrave of MarOC for his life-long dedication to the highest levels of Orienteering in Scotland and Royal Deeside. He is a widely known member of the community on Deeside and a respected champion of Orienteering in the North East of Scotland.

"He has always been instrumental in bringing high quality orienteering to Deeside e.g. Home Internationals, selection races, international team training and Scottish 6 Days

(most recently in 2017). Within the last year this has been particularly in focus when he attracted, masterminded and organised not one, but two British Championships on behalf of MarOC; the 2018 Long Distance Champs at Balmoral and the 2019 Night Champs at Muir of Dinnet. Both events have been much acclaimed.

“Jon always strives for the highest quality of orienteering, demonstrated by his World Championship silver medal in 1993, winning the British Long Distance Elite Championship in 1995, in his skills as an orienteering mapmaker and his dedication to coaching at club and National level. A long string of MarOC juniors, trained by him have competed at National level and he is currently ScotJOS Head Coach. He started orienteering in GRAMP with his parents, transferred to EUOC and then, for the past 30+ years has been a driving force in MarOC, serving as President for a long period.”

In Jon's absence Sarah Dunn received the President's Medal Trophy.

AH presented a 'thank you' gift on behalf of the SOA Board to Pauline McAdam who steps off the Board after serving maximum term. Pauline has been an incredible ambassador for SOA and a very capable secretary.

Liz Orr (CLYDE) has expressed an interest in the role of secretary on the SOA Board. However the application fell outwith the required timelines to allow for member voting and will be formally considered at a future EGM. Liz will be invited to attend the next SOA Board meeting in September.

Agenda Item 11:

BH suggested Brian Miller be used as our independent financial auditor for 2019 after doing a great job in 2017 and 2018. This was approved by membership present.

AGM concluded with thanks from Fiona Keir and the entire SOA Board.