

**Scenario A** – This is a local Saturday schools event in December; it is entry on the day and the anticipated entry is around 80. The area is the grounds of a school and adjacent woods. Start and Finish are adjacent to Assembly. Parking is on hard standing on various tennis courts and car parks spread around the school. There is no String course.

*Your task:* You have 10 minutes to put together a manpower plan, including contingency planning according to the scenario.

**Scenario B** – This is a large Level B event in October, consequently there are no other local events being held on that date. There is pre-entry but also entry on the day and results are being managed by an external Results Provider. There are two starts, one nearby for the junior courses and one 1.5km distant over exposed heathland. Parking (a large well-drained field) and the finish are adjacent to Registration/Assembly. The String course is halfway on the way to the far Start.

*Your task:* You have 10 minutes to put together a manpower plan, including contingency planning according to the scenario.

### Response

1 person = meeter / greeter

3 people Registration / Enquiries (1 x EOD, taking money; 1 x S. I. / Emit)

4 people Junior start (clear, check, start line, map boxes)

4 people Main start - shelter required - welfare.

2 people String course - shelter required - welfare

1 person contingency

15 people x 2 shifts = 30 people.

4 x control collectors.

**Scenario C** – This is a Level C event in March. The event is entry on the day only and it is expected that there will be around 150 runners. Parking is in a gently sloping, frequently wet field and the only entrance is at the top of the field. There is back-up parking in a local industrial estate approximately 1.5km walk from Assembly. Registration/Assembly, String course and Finish are all at one side of the Parking field, the Start is 1km over rough ground with no vehicle access.

*Your task:* You have 10 minutes to put together a manpower plan, including contingency planning according to the scenario.

### Response

#### Field parking:

3 x helpers / marshalls (early); 2 x helpers / marshalls (late)

Tape & sign to starts

EOD: 2 x early shift; 2 x late shift

Download / computer: 2 x early shift; 2 x late shift

Meet & greet: 1 x early shift, 1 x late shift

Start team: 2 x early shift; 1 x late shift

Finish: 1 x early shift; 1 x late shift

First Aid: 1 x early shift; 1 x late shift

String: 2 x early shift; 2 x late shift

**TOTAL = 26 people**

#### Industrial estate parking:

Parking: 1 x early shift; 1 x late shift

Road crossings 3 x early shift; 3 x late shift  
(assume signed to assembly)

Clothing dump / tent at assembly

**Revised TOTAL = 29 people**

**Scenario D** – This is a Level D event in May aimed at newcomers. Courses are limited to White, Yellow, Orange and it is entry on the day only. It is being held in a local park, using public car parking. The local park authority has said that there may be a football competition during that weekend, in which case all football pitches in the park will be out of bounds, however they will only find out the day beforehand whether the football competition is on or not.

*Your task:* You have 10 minutes to put together a manpower plan, including contingency planning according to the scenario.

### **Response**

Pre-registration: 2 people to

- meet & greet
- choose course & direct to form filling

Registration: 2 people to

- Money / register
- Hand out S.I.
- Hand out map

1 person to data input and S. I. Download

### **Starts**

1 person to Clear

1 person to Start

Finish: 1 person

### **Contingency**

Tape off pitches

Need a person to organise parking if football goes ahead. Have an alternative parking area.

It's in May so weather benign hopefully & daylight good.

Don't know numbers that will turn up.