



# Terms of Membership

## Club + SOA membership option from 2018 onwards

From 1<sup>st</sup> November 2017, for the 2018 membership year onwards, the Scottish Orienteering Association (SOA) is offering a new membership option suited primarily for people who only orienteer in Scotland. The additional option is to join only a local club and the SOA, and means it is not necessary to join British Orienteering, which was previously included in an annual member fee. This has various impacts; please see below for more details.

If you have any questions at all, please contact Sarah: [sarah.hobbs@scottish-orienteeing.org.uk](mailto:sarah.hobbs@scottish-orienteeing.org.uk).

### Membership

New members will be issued with a membership number and card from the SOA, and welcome pack from their club. The membership cards can be shown at events to receive the discounted entry fees.

Members of Club + SOA are entitled to all the membership benefits and discounts on offer to regular members, listed here: [www.scottish-orienteeing.org/soa/membership](http://www.scottish-orienteeing.org/soa/membership)

If you join a Scottish club as a secondary club (e.g. your primary club is based in England), please let us know this when you sign up.

Member info will be kept in accordance with child safety (if applicable) and personal data and privacy laws, as per existing SOA policies. These can be accessed via the website:

> [www.scottish-orienteeing.org/soa/page/soa-policies](http://www.scottish-orienteeing.org/soa/page/soa-policies)

### *Club only info:*

Individuals registered with British Orienteering in the rest of the UK but living and orienteeing in Scotland are required to join the SOA to qualify for any SOA funded benefits e.g. mapping/development grants, subsidised training, or to compete in Scottish Championship events. There is no requirement to join the SOA to simply compete as British Orienteering insurance will apply throughout the UK.

### Cost for members

The cost will be the annual fee for the local club (which varies) plus the SOA fee. The SOA fee for 2018 remains the same as 2017: Seniors £8, Juniors free. As the British Orienteering fee component is not included, it will therefore be cheaper. The membership year runs from 1<sup>st</sup> January until 31<sup>st</sup> December.



The total fee will be paid online, or in person to the Club, when a member joins.

#### ***Club only info:***

For people who wish to join Club + SOA in person at events, the SOA will provide a paper join-up form, and fees should be collected by the club with the form. Clubs should then remit the paper forms (by post or email) to the SOA in a timely manner, together with the total fee, and the SOA will remit the club fee on a monthly basis. Fees can be paid in groups, and may be paid directly to the National Orienteering Centre account (sort code 80-05-40 a/c no. 00246092) or sent by cheque. A remittance e-mail should be sent to the Finance Director and Sarah Hobbs to allow reconciliation of payments to the names. Note that SOA liability insurance and other benefits will not take effect until the individuals have been registered and the fees paid.

#### **Insurance cover**

Members joining under the Club + SOA option will receive personal liability insurance cover from the SOA which is equivalent to that provided by British Orienteering to their members, and will provide cover at events in Scotland and UK-wide.

#### ***Club only info:***

British Orienteering liability insurance covers all BO members at registered events. Club + SOA only members will have the equivalent liability cover at events. This cover will apply in Scotland and UK wide, the same as BO policy. Event organisers will continue to be covered by BO insurance, provided the event is registered with them and organisers are members of BO. This information is current but may change as of October 2017 when we review our insurance cover.

#### **Entering events**

Club + SOA members are most likely to orienteer at events in Scotland, although events throughout the UK are open to all, even non-members. Note that the SOA personal liability insurance is valid for events throughout the UK.

Entry for local events is usually “on the day”, and for events in Scotland, Club + SOA members are entitled to the discounted entry fee. Please show your SOA membership card.

Larger events usually require pre-entry with one of the online entry systems such as SI-Entries or Fabian4. For these events in Scotland, Club + SOA members will pay a discounted fee, and you will need to use your SOA membership number.



For some championship races at larger and national events, members will need to be BOF members to enter and compete for prizes; however at these events there will usually be courses available to enter, charged at a non-British Orienteering member fee.

### **Club only info:**

Enabling Club + SOA members to enter events online has been agreed with SiEntries, who will modify their programs, and Fabian4, who gave us a workaround using existing functionality. Oentries has now closed its operations.

We hope that clubs ensure they apply discount entry to all SOA members, whether BOF members or Club + SOA.

Club + SOA members have membership numbers in the format: SC0000

For clubs who run events and subsequently complete the BO event return, please enter Club + SOA members into the 'Non members' category.

### **Roles/volunteering**

Club + SOA Members will, in Scotland, be able to:

- Be an event planner (must attend an Event Safety Workshop)
- Be an event organiser (must attend an Event Safety Workshop)
- Join a Coaching Foundation course
- Hold a voluntary club role, such as secretary, treasurer, etc.

For the following roles, they would need to be a member of British Orienteering:

- Work towards accredited coaching qualifications
- Be an event official outside Scotland
- Be an event controller

All other training courses are available to everyone - organisers' workshops and event safety workshops can be a valuable starting point for anyone.

### **Further info**

If you have any further questions, please contact Sarah Hobbs: [sarah.hobbs@scottish-orienteeing.org](mailto:sarah.hobbs@scottish-orienteeing.org).