

Minutes of SOA AGM 2017



Held in Golf Inn, Gullane on Saturday 20th May 2017 at 1730 hrs

Present: Roger Scrutton (Chair), Ian McIntyre, Colin Matheson (Minutes), Sarah & Pauline McAdam, Catherine Kirk, Johannes Petersen, Brian Bullen, Hilary Quick, Ian Turner, Sally Lindsay, Rona Lindsay, Lynne Walker, Paul Frost, Scott Reynolds, Sheila Reynolds, Charlotte Reynolds, Anne Hickling, Rob Hickling, Richard Oxlade, Roos Eisma, Roo Hornby, David Summers

Apologies: Paul Caban, Liz Fraser, Claire & Andrew McPherson, Robin & Sheila Strain, Marsela McLeod, Dave & Jane McQuillen, Crawford & Andrew Lindsay, Stef Lauer, Pamela Carvell (independent Director), Phil Smithard, John Emeleus, Diana Turner, Megan Griffiths (Sportscotland), Judith Bell & family, Keith Brown, Terry O'Brien

Item	Title and Discussion Items
1.	Apologies for absence Received from those named above
2.	Approval of the Minutes of the 2016 AGM The Minutes of the 2016 AGM were accepted
3.	Annual Reports of Association Activities for 2016-2017 Reports cover the period post 2016 AGM and the first part of 2017. Detailed reports are published in the AGM Booklet but Directors and others were asked to comment further if they wished: Roger Scrutton, President Roger thanked everyone for coming and giving us a satisfactory attendance. Stef Lauer as Chief Operating Officer had made a big impact on the running of SOA and as a result other staff were able to focus on their activities more effectively. Roger pointed out that Stef had requested that directors and staff were asked just to provide three highlights for the AGM booklet. The SOA Board would now be able to deal with more strategic business including an increase in governance requirements. A working group looking into SOA and BO relationships had been formed and included corresponding members. Any further input from SOA members was welcome and should be input to Roger as Chairman Roos Eisma, Operations Director The SOA is actively seeking a Competitions Coordinator and will advertise on the website. This role will tie into outputs from the recent successful Schools & Juniors Conference Ian Doig, Development On behalf of Ian the President noted that no input had been received and noted that personal issues had prevent Ian's full involvement. Marsela McLeod, Performance On behalf of Marsela the President praised our Elite athletes for some excellent performances and selections for WOC, with Scotland punching well above its weight. Funding for the GB Squad was being cut and it was making it challenging for the athletes. Claire McPherson, Partnerships On behalf of Claire the President re-iterated the value of gift aid. Action: SOA to have a list available of those who have completed gift aid so that club secretaries can contact the National Office to determine who has already completed forms Clubs were encouraged to complete participation numbers. At the meeting it was raised that registration of activities was not user friendly, especially for regular activities being held on a frequent basis e.g. every day of ROMP has to be input individually. Action: Events manager to raise this issue with BO Ross McLennan, Marketing & Communications On behalf of Ross the President thanked Sarah Hobbs for the regular SOA emails keeping members informed. Paul Frost was thanked for his help in running the website and it was noted that handover to the new website was due in late June.

	<p>Ian McIntyre, Treasurer Ian presented an excellent Treasurer’s Report and Draft Annual Accounts. He explained that because of our Charity status there was a restructuring in the way accounts were presented. In particular there were restricted (ring-fenced) funds such as those from sportscotland and unrestricted funds such as those raised through membership and levies. Sportscotland had maintained their funds towards development, and if membership increases this should be the situation through to 2019. It was noted that though we had to show increased governance their funding did not cover this - this had to come through unrestricted funds. Details are in the report, but it looks like reserves will be healthy through to 2019 and there are potentially funds available that could see spent on SEDS, marketing, assistance with accounts etc. A request was made that some financial assistance towards the volunteers weekend could or should be forthcoming. It was proposed that there was no need to increase membership fees or levies at this stage. The meeting agreed to keep the current membership fees and levies unchanged. The meeting approved the accounts. The meeting approved the reserves policy. There was a vote of thanks for Ian for all the hard work he had put into the SOA over many years.</p> <p>The SOA Staff Team It was agreed that it was not necessary for staff members to expand on their activities as described in the AGM booklet</p> <p>Scottish Orienteering 6-Day Event Co Ltd Report, Dave Kershaw Members were referred to Dave’s report in the booklet.</p>
4.	Proposals
	4.1 Proposal to discontinue the Scottish Score Championships
	There was enthusiastic discussion both for and against the proposal, which was reflected in the vote 12:11 in favour. Roos Eisma said that since a review of the competition structure is planned, the Score Champs would be included in the review.
	4.2 Update of Articles of Association and Bye-Laws
	<p>The President explained that with encouragement from sportscotland and with assistance from their legal advisors that there should be some changes to the existing Articles and ByeLaws. These related primarily to:</p> <ul style="list-style-type: none"> • Objects of the Company • Activities of the Company (to be reviewed in 2018) • Definition of members • Composition of the Board • Discipline (to be reviewed 2018) <p>The meeting unanimously accepted changes to the Articles The meeting unanimously accepted changes to the Bye-Laws However, subsequently, we have been asked by the Office of the Scottish Charity Regulator to revert to the original Objects of the Company in order to be consistent with our charitable purposes. This will be addressed at an EGM in the Autumn.</p>
5.	Election of the Board of Directors
	<p>Pauline McAdam is retiring but was standing for re-election as Secretary Ian McIntyre completed two terms of office as Treasurer and is retiring Ian Doig completed one term of office as Development Director and is retiring</p> <p>Anne Hickling was unanimously elected as Development Director Pauline McAdam was unanimously elected as Secretary David Henderson was unanimously elected as Finance Director* Richard Oxlade was unanimously elected as Strategy Director**</p> <p>*David is relative new to orienteering, and currently is the business manager at Glenmore Lodge. The position of Treasurer has now been changed to Finance Director, reflecting changes in the way accounts will be managed in future **Richard made a major contribution to Highland 2015, and has a wealth of experience in orienteering as well as in business. The Strategy Director is a new role - Richard will help define this!</p>
	The meeting closed at 1840 hrs.